

---

# Pocket Guide

to the

# NALC Convention

---



# Boston



---

**NALC** 73<sup>rd</sup> Biennial  
Convention

**Aug. 5-9, 2024**

**Boston Convention  
and Exhibition Center**

---

NALC thanks

# Boston Branch 34

## For hosting the 73rd Biennial Convention

### Officers

TOM ROONEY—PRESIDENT  
LAURA FAHEY—EXECUTIVE VICE PRESIDENT  
JOHN FANNING—VICE PRESIDENT  
KEITH MEREDITH—SECRETARY-TREASURER  
ROBERT DAMATIN—FINANCIAL SECRETARY  
CATHY COOPER—EDITOR, *BRANCH 34'S CLAN*  
DAVID O'CONNOR—AREA STEWARD  
JOE DEBERARDINIS—AREA STEWARD  
SEAN MULLETT—AREA STEWARD  
BRIAN MANNING—HEALTH BENEFIT OFFICER  
ELIZABETH PURVIS—SERGEANT-AT-ARMS  
ADAM DIFAZIO—CLERK, MBA/NSBA  
PAUL ROCHE—CHAIRMAN, TRUSTEES  
DAN O'CONNOR—TRUSTEE  
SAMIE SMITH—TRUSTEE

### Biennial Convention Sergeant-At-Arms

WANDA HAMM—CHAIR

ANTHONY FALCO	JEREMY TOOMEY
JAY JACKSON	CHRISTINE THOMPSON
CHRIS HARRIS	SANDINO BLAISE
ANGELO BERTONI	KEITH MARCHIONE
ADAM DIFAZIO	PAVLOS SALAMASIDIS
KEN MAYO	FRANK WALKER
RICH GALVIN	DEREK LIEMOHN
EDDIE MORIN	PAM MATTHEWS
STEVE WHITE	PAUL ROCHE
MIKE YERKES	SCOTT MULCAHEY
LIZ PURVIS	KELLY SULLIVAN
ROSHON BUTTS	FLORA MEDERIOS
SELENA RANKIN	RICH NOLL
EMILIO LEONE	TOM BOUDREAU
BOB HAUMANN	MUSAVI FARDIN

### Transportation

LOUIE POSTE—CHAIR

RON HOLT	TONY SCRIVANO
DOROTHY JOHNSON	DOMENIC CORESTTI
SEAN MULLETT	

# Contents

Welcome.....	2
About the convention center.....	3
Getting around Boston.....	4
Blood drive .....	4
Attendees with disabilities .....	5
Treating illness or injury .....	6
NALC hotels.....	7
Shuttle bus schedule .....	8
Schedule of events.....	10
Workshops.....	12
Workshops at a glance.....	28
Exhibitors area .....	30
Convention and standing committees...	32
NALC Auxiliary Convention .....	35
How to be recognized by the Chair.....	36

# Welcome

Welcome to Boston and the 73rd Biennial Convention of the National Association of Letter Carriers.

The decisions we make this week will have far-reaching effects on our efforts to preserve our employer and our jobs, not to mention the letter carrier way of life we have worked so hard to create for ourselves and our families.

Over the next few days, we will participate in setting the NALC's programs and policies for the next two years. We come together ready to rise to the challenges set before us.

We do so drawing upon the sense of tradition passed down through the generations, the solidarity of membership in one of the oldest and largest labor unions in America, and the innovation that helps our craft remain relevant and indispensable.

We will also attend informative and educational workshops and informally discuss how to meet the challenges we face.

A warm welcome also goes out to the NALC Auxiliary, concurrently holding its 58th convention in support of the NALC and its members.

This *Pocket Guide* will help you navigate your way through the convention during the next week. It contains a schedule of events for both the NALC and the Auxiliary, brief descriptions of the workshops, and useful information ranging from emergency medical contacts to transportation tips that will help make your stay in and around Boston more enjoyable. Put it in your pocket and refer to it often.

Again, a hearty welcome to Boston to all delegates attending the NALC's 73rd Biennial Convention.

Grow. Rise. Together.

# Convention center

NALC's 73rd Biennial National Convention and workshops are being held at the Boston Convention and Exhibition Center (BCEC), 415 Summer St., Boston, MA 02210. Signs will direct delegates to the general sessions and workshops.

**Convention registration:** Level 1 North Lobby  
Saturday, Aug. 3, 12 p.m. to 5 p.m.  
Sunday, Aug. 4, 9 a.m. to 5 p.m.  
Monday, Aug. 5, 8 a.m. to 10 a.m.

After this, registration will continue in the NALC Headquarters/Finance Office, Room 160BC:  
Mon., Aug. 5, 12 p.m. to 4 p.m.  
Tues., Aug. 6, through Thurs., Aug. 8, 8 a.m. to 4 p.m.  
Fri., Aug. 9, 8 a.m. to 12 p.m.

**General sessions:** Hall B

**Exhibits:** Hall A  
Saturday, Aug. 3, 12 p.m. to 5 p.m.  
Sunday, Aug. 4, 9 a.m. to 5 p.m.  
Mon., Aug. 5, through Thurs., Aug. 8, 8 a.m. to 4 p.m.  
Fri., Aug. 9, 7 a.m. to 12 p.m.

**NALC's Headquarters Office:** 160BC

**NALC Health Benefit Plan Office:** 157C

**Host Branch 34 Office:** 160A

Auxiliary convention registration: Level 1 North Lobby  
Auxiliary general sessions: 153C

**Business Center:** Located on Level 1. The center offers a variety of services and office products not available at the NALC Headquarters Office, such as photocopying, office supplies and more. Hours: Monday, Aug. 5, through Friday, Aug. 9, 9 a.m. to 5 p.m.

# Convention center

**Parking at the BCEC:** Valet parking (\$40) is available during most events. To access from Summer Street, turn onto East Side Drive and the valet area will be immediately on your right. The BCEC accepts cash and all major credit cards.

To self-park in the BCEC South Lot, from Summer Street, turn onto East Side Drive, drive past the valet area, and continue straight along the side of the building. At the end of the building, make a right and go down the ramp. At the bottom of the ramp, turn left and you will see the entrance to the South Parking lot in front of you. Parking rates are \$25 for regular sized vehicles and \$50 for oversized vehicles.

Please note: Parking is limited at the BCEC and is available on a first come, first served basis.

## Getting around Boston

Boston's public transportation system is operated by the Massachusetts Bay Transportation Authority (MBTA), but locals know it simply as the "T". It offers subway, bus, trolley car, and boat service to just about everywhere in the Greater Boston area and beyond. Subway stops are color-coded – Red Line, Green Line, Blue Line, Orange Line, or Silver Line.

### **Q: Are taxis available from/at the airport?**

**A:** Taxi service is available throughout the city. From Logan International Airport to most hotels in Boston and Cambridge, current fares are approximately \$25-\$35 one way. You may also book online or call 617-410-7500.

## Blood drive

The American Red Cross will conduct a blood drive at the BCEC on Wednesday, Aug. 7 from 9 a.m.-3 p.m. in room 151AB. Appointments are strongly suggested. To make an appointment, visit [redcrossblood.org](http://redcrossblood.org). (That website also contains information regarding eligibility requirements.) And visit [redcrossblood.org/rapidpass](http://redcrossblood.org/rapidpass) to learn more about the Red Cross's RapidPass, a tool that helps blood donors save time.

# Attendees with disabilities

## **Accommodations for deaf or hard of hearing delegates**

General session video presentations, including podium and floor action, will be open-captioned so that deaf or hard of hearing delegates can sit with their delegations.

## **Accessible equipment rental**

Electric mobility scooters and wheelchairs are available for rent from Scootaround. For reservations or for more information, call 888-441-7575 or go to [scootaround.com/en/nalc-73rd-biennial-national-convention](http://scootaround.com/en/nalc-73rd-biennial-national-convention).

## **Parking**

Accessible parking for people with disabilities is available in the Boston Convention and Exhibition Center (BCEC) South Parking Lot, located at the south end of the facility. The lot is linked to the facility via an accessible pedestrian pathway.

## **Shuttles**

The NALC is providing free shuttle bus service to/from the BCEC for hotels within the NALC block that are not within walking distance. See page 8. Vehicles equipped with a wheelchair lift will be made available during all convention hours on an on-call basis. Requests for use of this service can be made directly by calling the operations manager on-site. The number will be listed on bus flyers available at all hotels where shuttle service is provided.

# Treating illness or injury in Boston

**First aid:** Located in Room 154.

Hours:

Saturday, Aug. 3	11:30 a.m.–5:30 p.m.
Sunday, Aug. 4	8:30 a.m.–5:30 p.m.
Monday, Aug. 5– Thursday, Aug. 8	7:30 a.m.–4:30 p.m.
Friday, August 9	6:30 a.m.–12:30 p.m.

## NALC HEALTH BENEFIT PLAN EMERGENCY MEDICAL INFORMATION

### In-network hospitals and urgent care centers:

- Tufts Medical Center  
800 Washington Street  
617-636-5000
- Boston Medical Center  
1 Boston Medical Center PL  
617-638-8000
- Carbon Health Medical Group  
80 Summer Street 1  
617-865-2749
- Partners Urgent Care LLC  
137 Stuart Street #A-7  
617-393-5059

### CVS pharmacies:

- 91 Seaport Blvd., 857-350-4646
- 700 Atlantic Ave., 617-737-7232

A handout containing NALC Health Benefit Plan emergency medical information will be available from the HBP office in the BCEC 157C, as well as at the HBP's information booth in Hall A.

**NOTES:** Some facility-based physicians may not be contracted as in-network providers. Please confirm provider participation prior to your visit. Listing of a provider above does not guarantee their services will be covered by the Plan. For questions regarding covered providers or services, contact the Plan or refer to the NALC Health Benefit Plan brochure RI 71-009 for detailed information regarding your benefits.

# NALC hotels

**Aloft Boston Seaport District**

401-403 D Street

**Hilton Boston Park Plaza**

50 Park Plaza at Arlington Street

**Boston Marriott Copley Place**

110 Huntington Avenue

**Courtyard Boston Downtown**

275 Tremont Street

**DoubleTree by Hilton Hotel Boston - Downtown**

821 Washington Street

**Element Boston Seaport District**

391-395 D Street

**The Godfrey Hotel Boston**

505 Washington Street

**Hampton Inn Boston Seaport District**

670 Summer Street

**Hilton Boston Back Bay**

40 Dalton Street

**Holiday Inn Express Boston**

69 Boston Street

**Home2 Suites**

5 Jan Karski Way

**Homewood Suites by Hilton Boston Seaport District**

670 Summer Street

**Hotel AKA Back Bay, formerly Loews Boston Hotel**

154 Berkeley Street, Back Bay

**Hotel AKA Boston Common**

90 Tremont Street

**Hyatt Place Boston/Seaport District**

295 Northern Avenue

**Hyatt Regency Boston**

One Avenue de Lafayette

**Omni Boston Hotel at the Seaport**

450 Summer Street

**Omni Parker House**

60 School Street

**Renaissance Boston Waterfront Hotel**

606 Congress Street

**Revere Hotel Boston Common**

200 Stuart Street

**Seaport Hotel**

One Seaport Lane

**Sheraton Boston Hotel**

39 Dalton Street

**Westin Boston Waterfront**

425 Summer Street

**Yotel Boston Hotel**

65 Seaport Blvd

# NALC Shuttle bus schedule

Free shuttle bus service is available for hotels within the NALC hotel block for delegates who reserved their rooms through NALC's official housing company.

NALC also is providing free shuttle bus service to/from the BCEC for hotels within the block that are not within walking distance. To comply with the provisions of the Americans with Disabilities Act (ADA), a vehicle equipped with a wheelchair lift will be made available during all convention hours on an on-call basis. If you have questions about the shuttle or to make a reservation for a wheelchair-accessible shuttle, please see the shuttle supervisor at the BCEC or call (310) 466-4699. Please call at least 60 minutes prior to desired pick-up time.

## Shuttle Schedule

### Saturday, Aug. 3:

11:30 a.m. to 5:30 p.m.

Every 20-30 minutes\*

### Sunday, Aug. 4:

8:30 a.m. to 2:30 p.m.

Every 20-30 minutes\*

2:30 p.m. to 8:30 p.m.

Every 10-15 minutes

### Monday, Aug. 5, through Thursday, Aug. 8:

6:30 a.m. to 10:30 a.m.

Every 10-15 minutes

10:30 a.m. to 3 p.m.

Every 20-30 minutes\*

3 p.m. to 6 p.m.

Every 10-15 minutes

### Friday, Aug. 9:

6:30 a.m. to 9 a.m.

Every 10-15 minutes

9 a.m. to 12 p.m.

Every 20-30 minutes\*

12 p.m. to 1 p.m.

Every 10-15 minutes

\*Scheduled departures from the BCEC. Schedule may vary due to traffic and weather conditions. Last bus leaves from hotels 60 minutes prior to published end time. Last bus leaves from the BCEC at published end time.

## Hotels and boarding locations

### Route #1 Hotels

The Godfrey Hotel

Hotel AKA Boston Common

Hyatt Regency Boston

Omni Parker House

### Boarding Locations

Walk to the Hyatt Regency, curbside on Avenue de Lafayette

Walk to Omni Parker House, Across street from hotel on Tremont

Curbside on Avenue de Lafayette

Across street from hotel on Tremont

### Route #2 Hotels

Courtyard by Marriott  
Downtown

DoubleTree Hotel Boston  
Downtown

Hilton Boston Park Plaza  
Hotel AKA Back Bay

Revere Hotel Boston Common

### Boarding Locations

Walk to the DoubleTree, curbside on Washington St.

Curbside on Washington St.

Columbus Ave. entrance

Walk to Boston Park Plaza, Columbus Ave. entrance

Walk to Boston Park Plaza, Columbus Ave. entrance

### Route #3 Hotel

Boston Marriott Copley Place

Hilton Boston Back Bay

Sheraton Boston Hotel

### Boarding Locations

Front of the hotel on Huntington Avenue

Walk to Sheraton Boston Hotel, curbside on Dalton St.

Curbside on Dalton St.

### Route #4 Hotel

Holiday Inn Express Boston

Home2 Suites Boston South Bay

### Boarding Locations

Curbside on Boston St.

Walk to Holiday Inn Express, Curbside on Boston Street

## Hotels within walking distance of the BCEC:

Aloft Boston Seaport District

Element Hotel Seaport District

Hampton Inn Seaport District

Homewood Suites Seaport District

Hyatt Place Seaport District

Omni Seaport District

Renaissance Seaport District

Seaport Hotel

Westin Seaport District

# Schedule of events

## Saturday, Aug. 3

---

**Registration:** Level 1 North Lobby, 12 p.m. to 5 p.m.

## Sunday, Aug. 4

---

**Registration:** Level 1 North Lobby, 9 a.m. to 5 p.m.

**Welcoming reception:** Hall C, 4:30 p.m.-7:30 p.m.

Come and join NALC members from around the country before the convention business kicks off on Monday morning. Meet old friends and make new ones at this welcome to the 73rd Biennial Convention.

## Monday, Aug. 5

---

**Registration:** 8 a.m. to 10 a.m., Level 1 North Lobby; then NALC Headquarters/Finance Office, 160BC, noon to 4 p.m.

**Workshops:** 7:30 a.m. to 9 a.m.

**General session:** 10 a.m. to 3 p.m. Doors open at 9 a.m.

- **Welcoming ceremony:** Nicole Rhine, Secretary-Treasurer
- **Keynote address:** Brian L. Renfroe, President
- **Resolutions**
- **Awards**
- **Guest speakers**

**Workshops:** 3:15 p.m. to 4:45 p.m., or 15 minutes after the conclusion of the general session.

## Tuesday, Aug. 6

---

**Registration:** Headquarters/Finance Office, 160BC, 8 a.m. to 4 p.m.

**Workshops:** 7:30 a.m. to 9 a.m.

**General session:** 10 a.m. to 3 p.m. Doors open at 9 a.m.

- **Constitutional amendments**
- **Greetings from the Auxiliary**
- **Awards**
- **Guest speakers**

**Workshops:** 3:15 p.m. to 4:45 p.m., or 15 minutes after the conclusion of the general session.

## **Wednesday, Aug. 7**

---

**Registration:** Headquarters/Finance Office, 160BC, 8 a.m. to 4 p.m.

**Workshops:** 7:30 a.m. to 9 a.m.

**General session:** 10 a.m. to 3 p.m. Doors open at 9 a.m.

- Resolutions
- Awards
- Guest speakers

**Workshops:** 3:15 p.m. to 4:45 p.m., or 15 minutes after the conclusion of the general session.

## **Thursday, Aug. 8**

---

**Registration:** Headquarters/Finance Office, 160BC, 8 a.m. to 4 p.m.

**Workshops:** 7:30 a.m. to 9 a.m.

**General session:** 10 a.m. to 3 p.m. Doors open at 9 a.m.

- Resolutions
- Awards
- Guest speakers

**Workshops:** 3:15 p.m. to 4:45 p.m., or 15 minutes after the conclusion of the general session.

## **Friday, Aug. 9**

---

**Registration:** Headquarters/Finance Office, 160BC, 8 a.m. to 12 p.m.

**General session:** 8 a.m. to noon. Doors open at 7 a.m.

- Resolutions
- Awards
- Guest speakers

**Note:** Schedule of events is subject to change.

# Workshops

**NOTE:** All morning classes are from 7:30 a.m. to 9 a.m. Afternoon workshops will begin at 3:15 p.m. and go until 4:45 p.m. (or beginning 15 minutes after the convention recesses for the day). *The schedule below is subject to change.*

## **Monday morning**

### **City Delivery**

**Location: Ballroom East**

Director of City Delivery Christopher Jackson and his staff will provide updates and information on numerous city delivery topics, including Informed Facility-TV monitors, wire cages, W2USPS/Orientation, MDD scanners, USPS pilot testing, Geotab Telematics technology in postal vehicles, COTS vehicles, electronic key and Arrow Key accountability.

### **Emergency Response Team (ERT)/ Employee Assistance Program (EAP)**

**Location: Ballroom West**

Director of Safety and Health Manuel L. Peralta Jr. will address Employee Assistance Program services and suicide. The NALC Headquarters Emergency Response Team leadership will provide an overview of this new program, which began in March 2024.

### **Contract Administration Unit (CAU)**

**Location: 205ABC**

Executive Vice President Paul Barner and Vice President James Henry will lead this class. CAU will report on relevant national-level settlements and arbitration awards since the last convention. A review of issues currently being discussed at the Interpretive Step as well as an update on the Dispute Resolution Process. Much of the class will focus on trainings offered and how to access and use the various resources NALC has created to assist grievance handlers. A Q&A period will follow, giving delegates the opportunity to seek clarification on issues and to provide comments and feedback to the CAU.

### **Branch Trustee Training**

**Location: 210ABC**

Under the *NALC Constitution*, branch trustees are required to examine and report the condition of the

branch finances at least once every six months, but trustees may lack a clear understanding of all the intricacies their duties entail. NALC Board of Trustees Chair Larry Brown and Trustees Sandy Laemmel and Charlie Heege will kick off this workshop conducted by Dave Dorsey, partner at accounting firm WithumSmith+Brown, that provides trustees with information and a variety of tools they need to keep their branches on the right track. Among the topics covered will be getting ready for an audit; receipts and disbursements; Labor Management Reporting and Disclosure Act requirements; and overall union finances. There will be an opportunity to have individual questions and concerns answered after the workshop.

### **Mutual Benefit Association (MBA)**

**Location: 253ABC**

Director of Life Insurance Jim Yates and the staff of the Mutual Benefit Association (MBA) will present a workshop discussing the various insurance and retirement products offered by the MBA. This workshop will cover MBA's Individual Disability Income, Hospital Plus, Retirement Savings Plan, and several Whole and Term Life options. NALC's Group Accidental Death benefit will also be covered along with options available for branches to purchase additional Group Accidental Death or Term Life insurance for their active members.

### **Finding Your Union Voice**

**Location: 258ABC**

Learn helpful tips to assist you in effectively communicating with your members. This workshop discusses the importance of proper tone, provides tips on finding your union writing voice, and walks through writing processes to help you write clear and meaningful content for the membership in your branch.

### **Monday afternoon**

#### **Following a Grievance from Start to Finish: Part 1**

**Location: Ballroom East**

This four-day class will cover all aspects of the grievance procedure from the investigation of an in-

# Workshops

cident to the arbitration of a grievance. The classes will be offered Monday through Thursday and are open to all stewards, new or experienced, as well as anyone interested in learning more about the grievance procedure and what a steward does. As the class progresses through the week, stewards will learn about the various aspects of handling grievances from investigating, preparing and presenting grievances at Informal Step A, Formal Step A and Step B of the grievance procedure, as well as what happens when a case goes to arbitration. Although not required, it is recommended that delegates attending this series of workshops be present each day to experience the entire process.

To make the theoretical practical, the class will follow a specific case as it proceeds through the grievance procedure to arbitration. The regional grievance assistants, along with other experienced NALC representatives, will present a series of scenes depicting the various stages of the grievance.

Monday's class will focus on the basics of the grievance procedure and steward rights. As these are discussed, students will observe the incident that gave rise to this grievance and steps the steward takes to investigate, process and present this grievance.

## **Managing Branch Finances: A Study in Basic Operations**

### **Location: Ballroom West**

This workshop taught by Dave Dorsey, partner at accounting firm WithumSmith+Brown, will focus on the proper division of responsibility within a branch for financial matters and will discuss the authorizations and protocols that should be used by branch officers as they discharge their responsibilities under the *NALC Constitution* and the Labor Management Reporting and Disclosure Act of 1959. Topics covered will include the authorization to spend branch funds; the proper process for the receipt and disbursement of branch money; the role and responsibility of each branch officer; reporting to the membership and regulatory agencies; establishing checks and balances; avoiding conflicts of

interest; and understanding the role of the branch trustees. There will be an opportunity to have individual questions and concerns answered after the workshop.

### **Next Generation Delivery Vehicle (NGDV)**

#### **Location: 205ABC**

This session will cover the history of NALC's involvement in the development of the Next Generation Delivery Vehicle (NGDV) since Oshkosh Defense was selected to design and build the vehicle. An explanation of the various tests the NGDV was subjected to prior to production will also be explained during the session. During this workshop, delegates will hear from the NALC members who reviewed the initial design of the NGDV and gave their feedback based on their experiences as letter carriers. Delegates will also hear about the changes made to the initial design of the NGDV based on this feedback. In conjunction with this workshop, a prototype NGDV will be on display during the length of the convention, allowing members the opportunity to see the final configuration of the vehicle.

### **NALC Bargaining History and Strategies**

#### **Location: 210ABC**

A special presentation of the workshop developed for the NALC Leadership Academy on the history of collective bargaining with the Postal Service since the Postal Reorganization Act of 1970 will be presented. The workshop covers 15 rounds of contract negotiations between 1971 and 2020, focusing on how the terms and conditions of NALC's National Agreement developed over time and how NALC adapted its strategies to changing conditions as it negotiated and arbitrated contracts with the U.S. Postal Service.

### **Introduction to Diversity, Equity and Inclusion**

#### **Location: 253ABC**

A diverse and inclusive NALC strengthens our efforts to represent our members and builds solidarity. Sensitivity to multicultural interests in all aspects of our work will help increase participation by all

# Workshops

letter carriers. Attendees will gain new perspectives and practical tools to building diversity, equity and inclusion (DEI) into our union at all levels.

## **Legislative and Political Update**

**Location: 258ABC**

NALC continues to engage and educate legislators and the administration on issues important to letter carriers. Learn about our legislative agenda in the remainder of the 118th Congress and beyond and get an update on the political landscape and upcoming elections.

## **Tuesday morning**

### **NALC Health Benefit Plan and Postal Service Health Benefits**

**Location: Ballroom East**

Join NALC Health Benefit Plan Director Stephanie Stewart, Plan staff and special guests from Health Equity as we provide updates regarding the Postal Service Health Benefits (PSHB) program. This workshop will focus on behind the scenes preparations your health plan has engaged in with the Office of Personnel Management to ensure a seamless transition for the PSHB. Workshop presenters will also highlight benefits that can be used by branch leaders to promote the NALC Health Benefit Plan during this historic event. Following the presentation, a question-and-answer session will be offered to all attendees.

### **Estate and Trust Planning**

**Location: Ballroom West**

Director of Life Insurance Jim Yates will host a workshop with a concentration on estates and trusts. This educational workshop will provide details on estate and trust planning, including the necessary documentation you will need. The purpose is to give a better understanding of these legal options and aid letter carriers and their families in planning for their future. A better understanding of estates and trusts can shift a family's decision-making from a time when emotions are high to the present, when more rational decisions can be made.

## **New Employee Experience Retention and Mentoring Program**

**Location: 205ABC**

In March 2021, a subcommittee of the joint NALC-USPS City Delivery and Workplace Improvement Task Force began creating and implementing two pilot programs designed to improve the onboarding experience, provide a mentoring program, and increase retention rates for new letter carriers. Since then, NALC and the Postal Service have launched the two joint pilot programs in almost 900 offices throughout the country. The New Employee Experience and Retention Program modifies how new letter carriers are utilized, mainly in the beginning stages of their USPS careers, and provides them with the necessary resources and equipment to transition into their new job. The New Employee Mentoring Program provides newly hired city letter carriers the opportunity to have mentoring relationships with experienced city carriers. This workshop, presented by the subcommittee members from NALC Headquarters, will provide participants with a detailed explanation of how each program works, where the pilots are currently deployed, potential expansion plans for the future, and the positive results of the two programs so far.

## **Safety and Health—A Briefing on our Issues**

**Location: 210ABC**

Director of Safety and Health Manuel L. Peralta Jr. will provide a briefing on NALC's activity on relevant issues affecting our craft.

## **Effective Branch Communications**

**Location: 253ABC**

Branch communications, both digital and print, can be a formidable force for informing and activating NALC members. This workshop will provide tips for producing first-class, direct-to-the-member communications. Ways of improving branch websites or Facebook groups, sharpening the focus and effectiveness of newsletters, and improving branch-wide communications strategies will be discussed. NALC's Branch Publications

# Workshops

Competition winners will be announced at this workshop.

## **NALC Community Services and Member Support**

**Location: 258ABC**

NALC has a long tradition of giving back to the communities we serve through charitable initiatives. The dedication of our members to those communities extends far beyond simply delivering the mail. This workshop will include a presentation from the NALC's primary charity—the Muscular Dystrophy Association (MDA). NALC has partnered with MDA since 1952 in its fight to find cures for neuromuscular diseases. The focus will be on providing insight into ways to increase fundraising for that worthy charity. The workshop will also include presentations on the NALC Disaster Relief Foundation, created in 2018 to provide relief to members of NALC who have been negatively affected by natural disasters, as well as programs through the AFL-CIO-founded Union Plus partnership that offer benefits to NALC members.

## **Tuesday afternoon**

### **Following a Grievance from Start to Finish: Part 2**

**Location: Ballroom East**

On Tuesday, the class will cover how to thoroughly investigate a grievance and how to prepare and present a grievance at Informal Step A.

### **Mail Counts and Route Inspections Under Chapter 2 of the M-39**

**Location: Ballroom West**

This workshop provides delegates an overview of Chapter 2, *Handbook M-39, Management of Delivery Services*, process of inspecting and adjusting city letter carrier routes. It will cover the basics for both office and street duties performed by letter carriers and provide a basic knowledge of the forms used in the inspection and adjustment process. The workshop will explain management's responsibilities and examiner's duties when Chapter 2 mail counts and inspections are performed. Grievance

handlers will hear about what violations to be on the lookout for before, during and after the mail count and adjustment.

### **Next Generation Delivery Vehicle (NGDV) (repeat)**

**Location: 205ABC**

### **Encounters with OWCP: Claim Basics**

**Location: 210ABC**

When letter carriers sustain on-the-job injuries, both navigating the procedures of the Office of Workers' Compensation Programs (OWCP) and dealing with USPS management and its occupational health specialists can be a daunting process. In this workshop, the NALC regional workers' compensation assistants will examine various scenarios commonly encountered by injured letter carriers—from filing claims and getting them accepted, to receiving COP, wage-loss compensation and schedule awards—and discuss strategies to ease their OWCP journey.

### **Fraud Prevention and Detection**

**Location: 253ABC**

The Labor Management Reporting and Disclosure Act of 1959 requires officers to design and establish financial controls to protect branch assets from theft and misappropriation. This workshop will explore the motivations for stealing, what to look for, and best practices for protecting your member's money. Dave Dorsey, partner at accounting firm WithumSmith+Brown, will also discuss how branches become victims of fraud and steps officers can take to both detect fraud if it is occurring and also to prevent fraud in the first place.

### **The Changing Mail Industry and USPS Delivering For America Plan**

**Location: 258ABC**

The Postal Service is undertaking a major transformation of its network with the implementation of its new RPCD and S&DC system, a major element of the agency's 10-year strategic plan, the Delivering for America plan. This workshop will explore the theory behind the plan: the Postal Service's attempt to reverse

# Workshops

years of deferred investment and to respond to a changing economy, consumer expectations, and mail volumes to bring parcel volume into the USPS network. The workshop will also look at the successes—and failures—of the plan’s progress three years in.

## **Wednesday morning**

### **City Delivery (repeat)**

**Location: Ballroom East**

### **What You Need to Know about Sorting and Delivery Centers**

**Location: Ballroom West**

This workshop will provide an overview of USPS’s implementation of Sorting and Delivery Centers (S&DCs) and what NALC members need to know if they are involved in an S&DC. During the workshop, we will explain the various methods of movement and related contractual provisions for city carrier assignments into an S&DC and what happens with local memorandums of understanding (LMOUs) and representation when multiple NALC branches are involved. Additionally, the workshop will describe USPS facility renovations, potential safety concerns, route adjustments, and other topics related to the implementation of S&DCs.

### **Risk Management and Innovations**

**Location: 205ABC**

This workshop, taught by Executive Vice President Paul Barner and Secretary-Treasurer Nicole Rhine, will offer an analysis of risk management considerations and provide an overview of technological innovations incorporated in the Members Only portal on the NALC website. The risk management segment will include information to assist in identifying, analyzing and mitigating possible liability exposures that branches may incur beyond what required bonding insurance covers. The technology innovations segment will review all automated membership resources available to certain branch officers through the Members Only portal, including an overview of the new billing dashboard.

## **FMLA 2024: Insights and Guidance for Letter Carriers and Local Leaders**

**Location: 210ABC**

In this workshop, NALC's worker's compensation specialists will provide an overview of the Family and Medical Leave Act (FMLA), its history, and recent developments. They will also cover the nuts and bolts of how FMLA works and provide guidance for local leaders to assist their members with FMLA issues.

## **Amazon Delivery— Domestic and International Labor Practices**

**Location: 253ABC**

Amazon is the world's largest e-commerce company and the second largest U.S. employer. It is both the Postal Service's largest customer and one of its stiffest competitors in the delivery business, having developed its own logistics network and delivery workforce in the last 10 years. This workshop will detail Amazon's expansion into the delivery industry, how this expansion threatens the financial stability of USPS and the quality of letter carrier jobs, and what the labor movement is doing about it. The workshop will also feature an international perspective from Marcio Monzane, regional secretary of UNI Americas, part of UNI Global Union, NALC's international federation, about how unions worldwide must work together on strategies to overcome Amazon and other multinational delivery company's anti-union and anti-competitive practices with the long-term goal of helping those workers unionize and secure collective-bargaining rights, raising the wages and working conditions for all workers in those industries.

## **Women's Mentorship Roundtable Discussion**

**Location: 258ABC**

Women make up 40 percent of NALC membership, a number that will continue to rise. Join NALC leaders for a roundtable to discuss how we can support women to strengthen NALC.

# Workshops

## **Wednesday afternoon**

### **Following a Grievance from Start to Finish: Part 3**

**Location: Ballroom East**

Wednesday's class will include how to prepare and present a case at Formal Step A as well as make the appeal to Step B. As these topics are covered, the case will move through the Formal Step A and Step B meetings and ultimately be appealed by the national business agent to arbitration.

### **Mail Counts and Route Inspections Under Chapter 2 of the M-39 (repeat)**

**Location: Ballroom West**

### **OWCP: Making OWCP User/Claimant Friendly**

**Location: 205ABC**

Since the last convention, OWCP has not only implemented many changes that streamline the adjudication process, but it has also created new programs that have gone a long way toward fixing many of the issues involved in claim maintenance in accepted cases. The new Escalations Program, for example, has created an expedited process to resolve issues involving wage-loss compensation, authorization for medical procedures and medications, medical billing problems, claim expansion to include new diagnoses, issues involving federal health and life insurance, and dealing with overpayments. Christopher Godfrey, the director of OWCP at the Department of Labor, and his staff who spearheaded these changes, will teach this workshop outlining the many recent changes and describing in detail how the new programs and procedures work.

### **Understanding the LM-3**

**Location: 210ABC**

This workshop will help participants understand and complete the Form LM-3. Dave Dorsey, partner at accounting firm WithumSmith+Brown, will review the form with participants to determine what information the Department of Labor is really asking for and what details must be included with those answers. Among the areas to be covered

are the proper way to complete Item 24, listing all officers and disbursements to officers, and where to report the different kinds of receipts and disbursements. A completed LM-3 for a hypothetical branch will be covered to help branch leaders in preparing and reviewing their own branch LM-3 filing. There will be an opportunity to have individual questions and concerns answered after the workshop.

## **Strategic Planning for New Branch Leaders**

**Location: 253ABC**

Are you a new branch leader? Does “winging it” or “flying by the seat of my pants” feel like it happens too much for your liking with branch projects and responsibilities? Are you looking for best practices and tips to make your branch more successful, better organized, and more effective? If you answered “yes” to any of these questions, then Strategic Planning for New Union Leaders is the class for you. Gaining knowledge on what to plan for and the resources available can make your life as a union leader less stressful and your branch more dynamic. This class will help you understand that advanced planning for your branch’s future is the key to success. Get guidance from fellow leaders with experience in developing a “we”—not “me”—attitude. This workshop will prepare you to navigate the ins and outs of your local branch leadership, educate you on available resources, and help you create a plan that will benefit you and your membership no matter the size of your branch.

## **‘The Revolt of the Good Guys’**

**Location: 254AB**

This workshop features a screening of the NALC’s award-winning documentary on the Great Postal Strike of 1970, first shown at the 2022 Chicago convention to celebrate the strike’s 50th anniversary. The film’s producers will show the video and host a brief discussion of the strike’s enormous legacy for America’s city letter carriers, past and present.

# Workshops

## **Thursday morning**

### **Dignity and Respect in the Workplace**

**Location: Ballroom East**

In this workshop, we will review the *Shop Steward's Guide to Preserving the Right of Letter Carriers to be treated with Dignity and Respect*.

### **Retirement Plus—Know Your Benefits**

**Location: Ballroom West**

A healthy retirement involves multiple benefits all with complex rules and multiple considerations. Navigating the Federal Employees Retirement System (FERS), the Federal Employees Health Benefits (FEHB)/Postal Service Health Benefits (PSHB), Federal Employees Group Life Insurance (FEGLI), and the Thrift Savings Plan (TSP) takes knowledge and patience. The Retirement Plus—Know Your Benefits class, presented by Director of Retired Members Dan Toth, will show you the road map to these benefits and help you make informed decisions whether you are a new hire or ready to hand in your retirement application and hit the door.

### **Contract Administration Unit (CAU) (repeat)**

**Location: 205ABC**

### **The Letter Carrier Political Fund— Successful Branch Practices**

**Location: 210ABC**

This class will take a look at the importance of the Letter Carrier Political Fund on a national basis, and at the local level. It includes a discussion with successful branch leaders on what has worked well and what hasn't worked when they talk about LCPF to give attendees ideas what may work to improve their LCPF numbers in their branches and state associations. The legislative and political organizers will add to the discussion with the larger picture of what they see that has worked well at events and what hasn't.

### **Research and Resources for Stewards**

**Location: 253ABC**

Throughout the years, NALC Headquarters has created many resources to assist contract enforcers

with their duties representing our members on the workroom floor. This workshop will focus on the numerous manuals, guides, publications and systems designed to help assist stewards in their day-to-day role of defending the National Agreement. The class will cover the various resources available, how to access those resources, how to utilize them to learn about specific issues, and how to research ideas to defend a letter carrier's rights on a certain topic.

### ***NALC Constitution and Bylaws/Records Management***

**Location: 258ABC**

This workshop will be taught by Secretary-Treasurer Nicole Rhine and Assistant Secretary-Treasurer Mack Julion. The constitution and bylaws segment will provide a general overview of the *NALC Constitution*, discussion on the process for amending bylaws from the origination of a proposed change to the review by the Committee of Laws, including how to upload proposed amendments through the Members Only portal, and will also cover common problems the Committee of Laws finds when reviewing submissions. The records management segment will provide an overview of how long certain records must be maintained and will also cover what the Department of Labor expects when considering converting from paper to electronic record keeping.

### **Thursday afternoon**

#### **Following a Grievance from Start to Finish: Part 4**

**Location: Ballroom East**

On Thursday, the class will be devoted solely to the presentation of a live mock arbitration of the case. Students will observe the union and management advocates present opening statements to the arbitrator, direct and cross-examine witnesses, and offer closing arguments as they use the evidence and arguments that were developed in the case. At the conclusion of the hearing, the arbitrator will render a decision on the case. The arbitrator will explain how the evidence was developed during

# Workshops

the processing of the case and how testimony presented at the hearing affected the result.

## **What You Need to Know About Sorting and Delivery Centers (repeat)**

**Location: Ballroom West**

## **Training Opportunities for NALC Representatives**

**Location: 205ABC**

This workshop will cover the upcoming changes members will see regarding training opportunities for NALC Representatives. One part of the session will cover the steps being taken to create an online learning platform to allow NALC to deliver training to members. The workshop will explain the process being used to convert the current in-person training offered by NALC at the national level to e-learning classes members can access on their time. The delegates will learn how NALC members will be able to access the online classes once they become available. The second part of the workshop will cover the ongoing project to create a standardized Shop Steward Training program. This program, which will be available in both in-person and online formats, is a comprehensive course designed to give new and experienced NALC representatives a complete understanding of the grievance-arbitration procedure and the National Agreement. During the session, delegates will get a preview of one learning module which has already been developed pertaining to the Informal Step A.

## **Building Retirement Security with the Thrift Savings Plan (TSP)**

**Location: 210ABC**

A representative from the Federal Retirement Thrift Investment Board (FRTIB), the agency that manages the Thrift Savings Plan (TSP), will offer a workshop on the latest developments with the retirement savings program for federal and postal employees. In addition to reviewing the TSP's tools available for planning and saving for retirement, the workshop will provide an update on TSP operations, describe the TSP's mutual fund window, and answer questions of TSP participants.

## **Communicating Our Message**

### **Location: 253ABC**

This workshop will focus on how to deliver our message via the news media so that we can inform the public and politicians/policymakers about postal issues and the best policies moving forward. Getting the facts out and dispelling the myths is key to our future. NALC Communications and Media Relations Department staff will cover various aspects of communications, including speaking to reporters for news stories and making our own voices heard through letters to the editor or commentary pieces. The topics will range from broad media strategy to practical tips on dealing with journalists.

## **The Effective Use of Social Media**

### **Location: 258ABC**

Understanding how to effectively utilize this technology to engage NALC members is an increasingly essential tool for building and strengthening our union. Additionally, it offers a way of spreading the word to the wider public about issues that affect letter carriers. As an online-based form of communication, social media provides opportunities to reach, educate and mobilize online audiences rapidly through a variety of audio and visual formats not available through traditional print communications. This workshop will provide an overview of the knowledge and skills needed to use social media to its fullest potential in a way that provides clear, accurate information and raises awareness about important issues relevant to NALC members. Among the topics covered will be NALC's social media program, the benefits of social media, characteristics of strong social media posts, "Dos and Don'ts" of social media, and more. Whether you are an experienced social media user or someone who is just getting online, this workshop will help you better understand and use this exciting and ever-evolving method of communication.

## MONDAY (8/5)

### MORNING

#### **City Delivery**

*Location: Ballroom East*  
This class repeats on Wednesday.

#### **Emergency Response Team (ERT)/Employee Assistance Program (EAP)**

*Location: Ballroom West*

#### **Contract Administration Unit (CAU)**

*Location: 205ABC*  
This class repeats on Thursday.

#### **Branch Trustee Training**

*Location: 210ABC*

#### **Mutual Benefit Association (MBA)**

*Location: 253ABC*

#### **Finding Your Union Voice**

*Location: 258ABC*

## TUESDAY (8/6)

### MORNING

#### **NALC Health Benefit Plan and Postal Service Health Benefits**

*Location: Ballroom East*

#### **Estate and Trust Planning**

*Location: Ballroom West*

#### **New Employee Experience Retention and Mentoring Program**

*Location: 205ABC*

#### **Safety and Health—A Briefing on our Issues**

*Location: 210ABC*

#### **Effective Branch Communications**

*Location: 253ABC*

#### **NALC Community Services and Member Support**

*Location: 258ABC*

### AFTERNOON

#### **Following a Grievance from Start to Finish: Part 1**

*Location: Ballroom East*

#### **Managing Branch Finances: A Study in Basic Operations**

*Location: Ballroom West*

#### **Next Generation Delivery Vehicle (NGDV)**

*Location: 205ABC*  
This class repeats on Tuesday.

#### **NALC Bargaining History and Strategies**

*Location: 210ABC*

#### **Introduction to Diversity, Equity and Inclusion**

*Location: 253ABC*

#### **Legislative and Political Update**

*Location: 258ABC*

### AFTERNOON

#### **Following a Grievance from Start to Finish: Part 2**

*Location: Ballroom East*

#### **Mail Counts and Route Inspections Under Chapter 2 of the M-39**

*Location: Ballroom West*  
This class repeats on Wednesday.

#### **Next Generation Delivery Vehicle (NGDV)**

*Location: 205ABC*  
Same as Monday.

#### **Encounters with OWCP: Claim Basics**

*Location: 210ABC*

#### **Fraud Prevention and Detection**

*Location: 253ABC*

#### **The Changing Mail Industry and USPS Delivering For America Plan**

*Location: 258ABC*

## WEDNESDAY (8/7)

### MORNING

#### **City Delivery**

*Location: Ballroom East*  
Same as Monday.

#### **What You Need to Know About Sorting and Delivery Centers**

*Location: Ballroom West*  
This class repeats on Thursday.

#### **Risk Management and Innovations**

*Location: 205ABC*

#### **FMLA 2024: Insights and Guidance for Letter Carriers and Local Leaders**

*Location: 210ABC*

#### **Amazon Delivery—Domestic & International Labor Practices**

*Location: 253ABC*

#### **Women's Mentorship Roundtable Discussion**

*Location: 258ABC*

### AFTERNOON

#### **Following a Grievance from Start to Finish: Part 3**

*Location: Ballroom East*

#### **Mail Counts and Route Inspections Under Chapter 2 of the M-39**

*Location: Ballroom West*  
Same as Tuesday.

#### **OWCP: Making OWCP User/Claimant Friendly**

*Location: 205ABC*

#### **Understanding the LM-3**

*Location: 210ABC*

#### **Strategic Planning for New Branch Leaders**

*Location: 253ABC*

#### **'The Revolt of the Good Guys'**

*Location: 254ABC*

## THURSDAY (8/8)

### MORNING

#### **Dignity and Respect in the Workplace**

*Location: Ballroom East*

#### **Retirement Plus—Know Your Benefits**

*Location: Ballroom West*

#### **Contract Administration Unit (CAU)**

*Location: 205ABC*  
Same as Monday.

#### **The Letter Carrier Political Fund—Successful Branch Practices**

*Location: 210ABC*

#### **Research and Resources for Stewards**

*Location: 253ABC*

#### **NALC Constitution and Bylaws/Records Management**

*Location: 258ABC*

### AFTERNOON

#### **Following a Grievance from Start to Finish: Part 4**

*Location: Ballroom East*

#### **What You Need to Know About Sorting and Delivery Centers**

*Location: Ballroom West*  
Same as Wednesday.

#### **Training Opportunities for NALC Representatives**

*Location: 205ABC*

#### **Building Retirement Security with the Thrift Savings Plan (TSP)**

*Location: 210ABC*

#### **Communicating Our Message**

*Location: 253ABC*

#### **The Effective Use of Social Media**

*Location: 258ABC*

## Exhibitors area

Delegates will be able to visit the NALC Store and a wide range of other exhibitors in Hall A.

### **Exhibits schedule:**

Saturday, Aug. 3, 12 p.m. to 5 p.m.

Sunday, Aug. 4, 9 a.m. to 5 p.m.

Mon., Aug. 5, through Thurs., Aug. 8, 8 a.m. to 4 p.m.

Fri., Aug. 9, 7 a.m. to 12 p.m.

**The NALC Store** features a wide variety of NALC merchandise, including a souvenir convention T-shirt and other apparel and collectible items. Delegates can pay for purchases with credit cards, personal checks (payable to NALC Secretary-Treasurer) and, of course, cash.

**Branch Sales section:** Individual branches are on hand to sell union-made-in-the-USA items to raise funds for the Muscular Dystrophy Association or the Postal Employees' Relief Fund (PERF).

**Community Service:** This booth will provide useful information about NALC's community services and events, such as the Letter Carriers' Stamp Out Hunger Food Drive, the Disaster Relief Foundation, Muscular Dystrophy Association (MDA), the Veterans Group, heroes, Postal Employee Relief Fund (PERF), Union Privilege, Carrier Alert, and more.

**The Country Store:** The NALC Auxiliary's "Country Store" offers a wide variety of crafts and other items.

**Health Benefit Plan:** Representatives from the NALC Health Benefit Plan located in Ashburn, VA, will be available each day to help members with general questions, Plan programs, Plan benefits and specific claims by using a direct computer link to the Plan's Virginia office. Stop by our booth or office to receive information and say hello to our staff.

**Leadership Academy:** Started in 2005, the NALC Leadership Academy reflects the national leadership's belief in the importance of developing and

preparing current and future NALC leaders for the challenges of today and those that are surely ahead. NALC representatives will be available to answer questions about the program's curriculum and application process.

**Letter Carrier Political Fund:** Staffers and volunteers will be on hand to discuss the upcoming elections and to inform members on the various ways they can become involved this cycle.

**Mutual Benefit Association:** Staff members from NALC's life insurance organization will explain insurance products and answer individual policy questions.

**Nalcrest:** NALC's retirement community in central Florida has been around for more than half a century, and Nalcrest representatives will be on hand to provide interested delegates with information on recent renovations, amenities and availability of rental units.

**The Office of Workers' Compensation Programs:** RWCAs will have information for members with questions on workers' compensation issues.

**Retirement:** NALC's Retirement Department staff will be on hand to provide information and hand out helpful books on retirement and other related topics.

**Social Security:** Representatives from the Social Security Administration will be available to answer your questions and provide useful information as well as appropriate handouts.

**Thrift Savings Plan:** TSP representatives will be available to talk with members about saving for retirement and to answer specific questions for members who invest in TSP funds.

# Convention and standing committees

## AFL-CIO DELEGATES

Brian L. Renfroe  
Nicole Rhine  
Lloyd Doucet Jr.  
Elise Foster  
Anita Guzik  
Michael O'Neill  
Julie Quilliam  
Paul Rozzi  
Michael Willadsen

President  
Secretary-Treasurer  
Br. 124, New Orleans, LA  
Br. 11, Chicago, IL  
Br. 24, Los Angeles, CA  
Br. 38, New Jersey Mgd.  
Br. 650, Great Falls, MT  
Br. 84, Pittsburgh, PA  
Br. 86, Hartford, CT

## CONVENTION SITE COMMITTEE

Howard Komine  
James Korolowicz  
Glenn Norton

*Standing Committee*  
Br. 860, Honolulu, HI  
Br. 4374, South Macomb, MI  
Br. 2502, Las Vegas, NV

## ELECTION COMMISSIONER

Andrew Weiner

Br. 562, Jamaica, NY

## BOARD OF TELLERS

James Brown  
Keith Deason  
Ed Ditzel  
Daniel Estep  
Tim Fisher  
Corey Grotte  
Mike Harazmus  
Alison Harpe  
Keith Hooks  
Todd Hornyak  
Tim Houx  
Star Jester  
Sanjera Johnson  
Charles Jonscher Jr.  
Yvette Kinard  
Ted Lee  
Eric Lomax  
Jamaal Mattocks  
Miriah McMillan  
Guillermo McPherson  
Marie Montano  
Lori Ann Mottolo  
Allen Muff  
Karen Nance  
Joe Otero  
Armando Pedreira  
Casey Ritchie  
Eric Salazar  
Percy Smith  
Jerri Stockberger  
Derek Sykes  
Jim Thigpenn  
Richard Thurman  
Sergio Valdes  
Dan Wheeler

Br. 4, Nashville, TN  
Br. 1227, Wichita Falls, TX  
Br. 157, Philadelphia, PA  
Br. 100, Toledo, OH  
Br. 1902, Arizona Mgd.  
Br. 728, Eau Claire, WI  
Br. 46, Western MA  
Br. 4319, Anchorage, AK  
Br. 142, Washington, DC  
Br. 78, Columbus, OH  
Br. 116, Fort Wayne, IN  
Br. 1100, Garden Grove, CA  
Br. 569, Texarkana, TX  
Br. 499, Kansas City, KS  
Br. 36, New York, NY  
Br. 84, Pittsburgh, PA  
Br. 562, Jamaica, NY  
Br. 459, Raleigh, NC  
Br. 4016, South Suburban IL  
Br. 181, Austin, TX  
Br. 504, Albuquerque, NM  
Br. 3688, Willoughby, OH  
Br. 908, South Jersey  
Br. 142, Washington, DC  
Br. 38, New Jersey Mgd.  
Br. 38, New Jersey Mgd.  
Br. 458, Oklahoma City, OK  
Br. 913, Grand Junction, CO  
Br. 4559, Emerald Coast FL  
Br. 466, Lafayette, IN  
Br. 11, Chicago, IL  
Br. 53, North FL  
Br. 343, St. Louis, MO  
Br. 1071, South FL  
Br. 25, MA Northeast Mgd.

## CREDENTIALS COMMITTEE

Delano Wilson\*  
Michael Calise  
BaLynda Croy  
Ethel Ford  
Sonny Guadalupe  
Mike Hansen  
Patrick Harris

Br. 2611, Silver Spring, MD  
Br. 903, Cape Atlantic, NJ  
Br. 822, Appleton, WI  
Br. 283, Houston, TX  
Br. 36, New York, NY  
Br. 111, Salt Lake City, UT  
Br. 1100, Garden Grove, CA

Sheila Hudson  
Tina Hunt  
Tonja Koch  
Jeff Kranz  
Anthony Lauderdale  
Cathy Madrid  
Jacqueline McGregor  
Ronald Oree  
Robb Petersburg  
LaShawn Silas  
Ryan Stockton  
Tammy Swaney  
Derlwyn Taylor  
Ted Thompson  
Susan Ugone  
Julius Vickers  
James Zerbe

Br. 11, Chicago, IL  
Br. 343, St. Louis, MO  
Br. 463, Laramie, WY  
Br. 143, Findlay, OH  
Br. 4, Nashville, TN  
Br. 1280, San Mateo, CA  
Br. 2184, Western Wayne Co., MI  
Br. 294, Flushing, NY  
Br. 9, Minneapolis, MN  
Br. 132, Dallas, TX  
Br. 133, Sacramento, CA  
Br. 578, Savannah, GA  
Br. 1, Detroit, MI  
Br. 43, Cincinnati, OH  
Br. 86, Hartford, CT  
Br. 53, Northeast FL  
Br. 500, Harrisburg, PA

### **DISTRIBUTION COMMITTEE**

Keith Lineman\*  
Brina Archie-Sams  
Joseph Baker  
Cheryl Billeaudeau  
Chris Boudreau Jr.  
Jennifer Braden  
Homer Christian  
Jordan Costa  
Aisha Culler  
Alphonso Floyd  
James Giese  
Ray Gionatti  
Wayne Harlow  
Thomas Hughes  
Michelle Jellison  
Phil Khan  
William Kreibel  
Yolanda Luckie  
Eddie Lee Lynch  
Caitlin Magruder  
Jason McCoy  
Mark Nembhard  
Sean O'Malley  
Matt Parkin  
Jose Portales  
Andrea Richardson  
Leigh Smith  
Chantay Smith  
Lawrence Steward  
Kelly Strottman  
Vu Tran  
Victor Vicenty  
Kobe Vu  
Curtis Walker  
Ed Walsh  
Joe Zammito

Br. 2200, Pasadena, CA  
Br. 11, Chicago, IL  
Br. 233, Columbia, SC  
Br. 914, Lake Charles, LA  
Br. 12, Worcester, MA  
Br. 3331, Roanoke Rapids, NC  
Br. 359, Huntington, WV  
Br. 2572, Morrisville, PA  
Br. 233, Columbia, SC  
Br. 351, Olympia, WA  
Br. 213, Stockton, CA  
Br. 2128, Toms River, NJ  
Br. 439, Greenville, SC  
Br. 57, Newport, RI  
Br. 10, Topeka, KS  
Br. 294, Flushing, NY  
Br. 254, Bethlehem, PA  
Br. 24, Los Angeles, CA  
Br. 2242, Cumberland Falls, KY  
Br. 305, Joliet, IL  
Br. 451, Johnstown, PA  
Br. 2819, Virginia Beach, VA  
Br. 18, Middleboro, MA  
Br. 927, Pocatello, ID  
Br. 421, San Antonio, TX  
Br. 27, Memphis, TN  
Br. 2225, Decatur, GA  
Br. 1107, Wilmette, IL  
Br. 245, Rockford, IL  
Br. 352, Central IA  
Br. 1427, Santa Clara, CA  
Br. 294, Flushing, NY  
Br. 124, New Orleans, LA  
Br. 30, Kansas City, MO  
Br. 358, Northeastern NY  
Br. 38, New Jersey Mgd.

### **GREETINGS TO THE AUXILIARY COMMITTEE**

Elisabeth Goodwin\*  
Lakeyshon "Keisha" Bryant  
Al Friedman  
Emery Johnson  
Patrick VanEgeren

Br. 283, Houston, TX  
Br. 1080, Greenwood, MI  
Br. 2008, Clearwater, FL  
Br. 3126, Royal Oak, MI  
Br. 619, Green Bay, WI

\* *chairperson*

# Convention and standing committees

## **MILEAGE & PER DIEM COMMITTEE**

Antonia Shields\* Br. 530, Birmingham, AL  
Denise Howard Br. 522, Bloomington, IL  
Amanda Mitchell Br. 44, NH Mgd.  
Kenneth Montgomery Br. 210, Rochester, NY  
Jose Romero Br. 504, Albuquerque, NM

## **COMMITTEE ON THE PRESIDENT'S REPORT**

Alvin Matsumura\* Br. 860, Honolulu, HI  
Janell Harris Br. 517, Grand Forks, ND  
Louise Jordan Br. 421, San Antonio, TX  
Sylvin Stevens Br. 545, Charlotte, NC  
Andy Tuttle Br. 104, Lawrence, KS

## **RULES COMMITTEE**

Dan Tegreeny\* Br. 1091, Central Florida  
Michele Galda Br. 769, Cherry Hill/Haddonfield, NJ  
Joe Henschen Br. 1477, West Coast FL  
Tonya Releford Br. 399, Fort Smith, AR  
Troy Scott Br. 129, Baton Rouge, LA

## **NALCREST TRUSTEES**

Matthew Rose *Standing Committee*  
Tony Diaz Br. 1071, South Florida  
Fred Rolando Br. 599, Tampa, FL  
Br. 2148, Sarasota, FL

## **UNIFORM COMMITTEE**

Stafford Price Jr.\* *Standing Committee*  
Marc Adams Br. 11, Chicago, IL  
Greg Klopfer Br. 1112, Suffolk, VA  
Yesenia Robles Br. 562, Jamaica, NY  
Lisa Schleich Br. 1100, Garden Grove, CA  
Br. 913, Grand Junction, CO

## **SCHOLARSHIP COMMITTEE**

Larry Kania\* *Standing Committee*  
Carly Hook Br. 3, Buffalo-Western NY  
Kimetra Lewis Br. 1427, Santa Clara, CA  
Br. 132, Dallas, TX

## **RETIREMENT COMMITTEE**

Michael Sheridan\* *Standing Committee*  
Doug Gulley Br. 4374, South Macomb, MI  
Mary Halford Br. 78, Columbus, OH  
Jo Ann Pyle Br. 1902, Arizona Mgd.  
John Walsh Br. 79, Seattle, WA  
Br. 29, Albany, NY

## **MUTUAL BENEFIT ASSOCIATION**

Eric Matras\* Br. 82, Portland, OR  
Jeannie Gasper Br. 609, Newport News, VA  
Mark Godbee Br. 5050, Ballwin, MO  
Vincent Mase Br. 19, New Haven, CT  
Kathy Walter Br. 704, Tucson, AZ

## **HEALTH BENEFIT PLAN**

Tom Nelson\* Br. 36, New York, NY  
Raquel Acasio Br. 70, San Diego, CA  
Bruce Bailey Br. 134, Syracuse, NY  
Jacob Morgan Br. 1111, Greater East Bay, CA  
Veronica Zepeda Br. 580, Hammond, IN

## **PUBLIC RELATIONS**

Cory Carter *Standing Committee*  
Karen Evans Br. 205, Fargo-W. Fargo, ND  
Eric Jackson Br. 60, Stamford, CA  
Matt Leger Br. 725, Southeast PA Mgd.  
Carolyn Zorn Br. 51, Fall River, MA  
Br. 2200, Pasadena, CA

\* *chairperson*

# Auxiliary Convention



## Officers:

Cynthia Martinez, President

Crystal Bragg, Secretary

Samantha Yerg, Treasurer

**Registration** (hours strictly adhered to): Level 1 Noth Lobby

Saturday, Aug. 3: 12 p.m.-5 p.m.

Sunday, Aug. 4: 9 a.m.-4 p.m.

Monday, Aug. 5: 8:30 a.m.- 9:30 a.m.

## General Sessions: 153C

Mon., Aug. 6-Tues., Aug. 7, 10 a.m. to 2 p.m.

Wed., Aug. 8, 9:30 a.m. to 11 a.m.

Thurs., Aug. 9, 10 a.m. to 2 p.m.

## Monday, Aug. 6

---

- 9:30–10 a.m.: Rules and credential committee meets
- 10 a.m.: Convention convenes
- Committee assignments
- Bylaws and resolutions
- Keynote speaker

## Tuesday, Aug. 7

---

- Memorial service
- Continuation of bylaws and resolutions
- Speaker

## Wednesday, Aug. 8

---

- Muscular Dystrophy Association donations
- Letter Carrier Political Fund
- Luncheon

## Thursday, Aug. 9

---

- Committee reports
- Unfinished business

# How to be recognized by the chair

1. Rotate small wheel to indicate why you wish to be recognized. Microphone signs are arranged so the Chair sees the same sign on the large top of the microphone stanchion that the delegate standing at the microphone sees on the small platform at eye level.
2. To be recognized, activate the light in the numbered cube at the top of the stanchion by holding down the button on the small platform. Release button when recognized by the Chair.
3. The Chair will recognize “Privilege” before “Information,” and “Information” before “For” or “Against.”
4. The Chair will alternate between “For” and “Against” signs.
5. The “precedence” of motions will be in accordance with *Robert’s Rules of Order*.

**ONCE YOU HAVE BEEN RECOGNIZED BY THE CHAIR, IDENTIFY YOURSELF AND YOUR BRANCH NUMBER AND CITY BEFORE BEGINNING TO SPEAK.**

# Microphone signs



**FOR:** The use of the “For” sign is limited to those who wish to speak *in favor of a pending motion*. It may not be used for any other reason.



**AGAINST:** The use of the “Against” sign is limited to those who wish to speak *in opposition to a pending motion*. It may not be used for any other reason.



**INFORMATION:** The use of the “Information” sign is limited to those who wish to address a question to, or through, the Chair. This may be a technical “parliamentary inquiry” or a traditional “Point of Information.” It must be a question, seeking information. It may *not* be used by a speaker wishing to offer general advice, or to provide information, or to argue for or against a motion. Such questions are not debatable and do not result in votes.



**PRIVILEGE:** The “Privilege” sign is to be used by delegates wishing to make a “privileged” motion under *Robert’s Rules of Order*, and for actions not covered under the “For,” “Against” or “Information” signs. A few traditional examples of privileged motions are:

- **A Question of Privilege** (sometimes called “personal privilege”). Questions of Privilege are generally restricted to urgent matters of immediate importance—for example: “the sound system is not working.” They take precedence over main motions. Non-debatable. No vote.
- **Point of Order.** Used to raise a question as to whether there has been a breach of the *Rules*. Must be raised promptly. Non-debatable. No vote.
- **Call the Question.** A call for a vote on a pending motion. Non-debatable. Vote.
- **A Motion to Amend.** Debatable. Vote.

## **Resident Officers**

Brian L. Renfro, President  
Paul Barner, Executive Vice President  
James D. Henry, Vice President  
Nicole Rhine, Secretary-Treasurer  
Mack I. Julion, Assistant Secretary-Treasurer  
Christopher Jackson, Director of City Delivery  
Manuel L. Peralta Jr., Director of Safety and Health  
Daniel Toth, Director of Retired Members  
James W. “Jim” Yates, Director of Life Insurance  
Stephanie M. Stewart, Director, Health Benefits

## **National Trustees**

Lawrence D. Brown Jr., Chairperson  
Sandra D. Laemmel  
Charles P. Heege

## **National Business Agents**

Region 1: Keisha Lewis  
Region 2: Nick Vafiades  
Region 3: Michael B. Caref  
Region 4: Dan Versluis  
Region 5: David A. Teegarden  
Region 6: David L. Mudd  
Region 7: Patrick Johnson  
Region 8: Steve M. Lissan  
Region 9: Eddie Davidson  
Region 10: Shawn Boyd  
Region 11: Mark S. Camilli  
Region 12: Brian Thompson  
Region 13: Vada E. Preston  
Region 14: Richard J. DiCecca  
Region 15: Bruce Didriksen