

**NALCREST GUEST APARTMENT APPLICATION (see other details on back of this form)**



The process for reserving a Guest Apartment at Nalcrest is as follows:

Guest Apartment rental requests (by phone or by submitting this form) at NALCREST are processed on a first come – first served basis **with the following exception:**

For **Priority Consideration** of rental requests for the following calendar year, this form must be received in the NALCREST office by the end of January of the previous year. (for example: this form must be received by January 31, 2026 for Priority Consideration of 2027 reservation requests). **Phone calls will not be accepted for Priority Consideration, you must use this form.**

The **Priority Consideration** requests received by January 31 for reservations in the following calendar year will then be processed in the following order:

- 1) NALC members in good standing by USPS seniority order
- 2) Visiting family members of NALCREST Residents by NALCREST seniority order
- 3) All other applicants in an order determined by NALCREST

First come-first served processing of reservation requests for the current and following year will resume once the Priority requests are processed.

NAME \_\_\_\_\_ PHONE# \_\_\_\_\_

ADDRESS \_\_\_\_\_

\_\_\_\_\_

**NALC Members:** NALC Branch# \_\_\_\_\_ USPS Seniority Date \_\_\_\_\_

**Family Visiting Nalcrest Resident:** Name/Apt# of Resident \_\_\_\_\_

**Others:** Dates of Previous Nalcrest Guest Apt. Rentals \_\_\_\_\_

Requested Arrival Date \_\_\_\_\_ Requested Departure Date \_\_\_\_\_

Names of others in your party \_\_\_\_\_

Check here if you need to park anything other than a car \_\_\_\_\_

**Please note your Apartment Preferences on back of form**

Thank you for your interest in our Guest Apartments. We currently have 17 efficiency apartments located throughout our community that are available for rental on a short-term basis.

All apartments are fully furnished and include linens and a small assortment of kitchen/cooking supplies. They are all equipped with a refrigerator, oven, microwave, toaster and coffee pot. In addition to the beds, each Apartment has a Queen size sleeper sofa.

Please enter your preference order (1-17) of the apartment you would like to rent. Choices will be granted based on availability.

Preferred Order	Apt. #	Beds	Patio	Preferred Order	Apt. #	Beds	Patio
	2-B	Full	Enclosed		39-A	Queen	Screen
	2-C	2 Twin	Screen		39-D	2 Twin	Screen
	15-B	Full	Screen		39-E	Queen	Enclosed
	21-B	2 Twin	Screen		40-A	Queen	(2) Enclosed & Screen
	21-C	Full	Enclosed		40-D	Queen	Enclosed
	24-C	Queen	Enclosed		40-E	Queen	Enclosed
	25-C	Queen	Enclosed		52-B	Queen	Enclosed
	33-B	2 Twin	Screen		52-C	2 Twin	Enclosed
	33-C	Queen	Enclosed				

**Rental Rates**

1 - 2 nights	May to October pricing is \$65.00 + tax (\$7.80) = \$72.80 per night November to April \$87.36 + tax (\$10.48) = \$97.84 per night
3 - 30 nights	May to October pricing is \$55.00 + tax (\$6.60) = \$61.60 per night November to April \$73.92 + tax (\$8.87) = \$82.79 per night
31- 60 nights	May to October pricing is \$50.00 + tax (\$6.00) = \$56.00 per night November to April \$67.20 + tax (\$8.06) = \$75.26 per night
61(or more) nights	May to October pricing is \$45.00 + tax (\$5.40) = \$50.40 per night November to April \$60.48 + tax (\$7.26) = \$67.74 per night

Tax = 7% FL State Sales Tax + 5% Resort Tax. There is an additional 4% charge for use of a credit card. Prices are subject to change per Trustee approval.

A deposit of half of your total amount due for your stay is required to book your reservation. The balance is due upon arrival.

The Nalcrest Foundation also requires that you pay in advance of your stay a \$250 Security Deposit. Please submit a separate check for the Security Deposit. Only personal checks will be accepted for the Security Deposit. Assuming there is no damage and nothing is missing from the apartment, your Security Deposit check will be mailed back to you.

You have up to 60 days prior to your stay to have your deposits refunded should you cancel or change your reservation. No refunds of your apartment deposit can be given within 60 days of your stay.

Nalcrest is a no pet facility. If you have a certified service or comfort animal, You MUST provide Nalcrest with proper documentation..

Effective February 1, 2022, NALCREST has taken steps to maintain a smoke and tobacco free environment within our apartments and adjoining porches. The use of tobacco or similar products (including but not limited to cigarettes, e-cigarettes, vaping devices, pipes, cigars, snuff, chewing tobacco) on NALCREST property is ONLY PERMITTED within the designated smoking area located in Town Center.

Violations of these & other Nalcrest rules & regulations may result in loss of your security deposits.

Please call our office which is open Monday through Friday, from 9:00a.m. to 4:00p.m. at (863) 696 -1121 for availability or if you have any other questions.

Thank you,

Revised 4-18-26